

DRAFT

**Township of Marilla Board Meeting Minutes
December 13, 2022, 6:30pm - In-Person Meeting
9991 Marilla Road, Copemish Mi. 49625**

The meeting was called to order at 6:31 by supervisor Douglas Glick.
Pledge. Roll Call and Confirmation of Quorum.

Present: Glick, Vegter, Cudney, Bay **Abs:** Bahr

Visitors: Jan Thomas - PC, Bob Thomas, Mike Picchiotti - PC, Betty Buda-oy, Dwn Duquette, Chris Bay - D. T, Karla Smith-Kasten (BARC)

Approval of Minutes:

11/09//2022: Motion to accept minutes as amended after discussion by Bay, seconded by Glick. All in favor, Motion Passed.

Public Comment:

Floor opened to public comment and questions at 6:35 pm.

No Comment.

Floor closed to public comment and questions at 6:36 pm.

New Business:

1. Recycling P69 action: Motion to accept a two year term recycling agreement with BARC, 2023 and 2024 made by Glick, seconded by Vegter. All in favor, Motion Passed.

Old Business:

1. Corrective Action Plan per State of Michigan: No response received.
2. Board of Review Nominations: Betty Buda-Joy and Dawn Duquette were nominated to fill the two open BOR positions vacant as of January 2023. Glick reported that training is available and will be necessary for all positions.
3. Update on Hall Repairs: Koon-Do-It has completed the hall project. The front door has been ordered and will hopefully be installed in January 2023. Moore Mechanical will be contracted (per previous approved motion) for the Gold Plan service which will provide twice a year maintenance for the furnace/air conditioning.
4. ARPAF:
 - a. Motion to use ARPA funds up to \$750.00 to pay for a projector and screen, to be used for training of volunteers, elected officials,

DRAFT

community, etc. made by Cudney, seconded by Glick. All in favor. Motion passed.

- b. Motion to use ARPA funds up to \$600.00 to purchase a new clerk computer, desktop or laptop, that has or can be upgraded to Windows 11 made by Cudney, seconded by Glick. All in favor. Motion passed.

*Security grant for election was also discussed, for dropbox security measures and EPB updates.

- 5. Online Payments: Motion to approve Card-X for our online payment company was made by Glick and seconded by Bay. All in favor, Motion Passed.
- 6. Snow Bid: Motion to accept the snow removal bid received from Rob Gee (Men with Beards) for the 2022-2023 season was made by Glick, seconded by Bay. All in favor. Motion passed.

Board Member Reports:

Supervisor: Douglas Glick. Policy and Procedure manual: attorney has completed the draft and updates were made. P&P will be mailed to board for review.

- 1. A quote was received from an attorney who specializes in Human Resources, per the November meeting. Board discussed and passed based on price. Board decided to keep as written by MTA and review as needed.
- 2. Supervisor Meeting organized by Representative John Roth. Discussion included Roads, Speed limit on Marilla Rd, Elections, Dams, Infrastructure, Fiber Cable, etc.

Treasurer: Camie Bay.

REPORT:

Marilla Twp Financial Report October 2022		
Honor Bank 60 month CD	\$2,500.00	
Perpetual Care Fund (to be closed per Nov mtg)	\$4,912.34	
Cemetery	\$46,622.71	
ARPA	\$37,318.97	
Beginning General Balance	\$61,843.52	
Checks 8374-8402 plus 2 debit card use	\$5,736.99	
Plot Sale	\$900.00	

DRAFT

State of Michigan	\$7,957.00	
2022 Summer & SET	\$22.29	
Interest	\$1.66	
General Balance when everything is in	<u>\$64,987.48</u>	

Clerk: Misty Cudney

1. Report on the December outgoing bills and payroll. Motion to accept and pay the December bills as provided was made by Cudney, seconded by Vegter. All in favor. Motion passed.
2. Motion was made to accept both of the contracts with Manistee County for tax preparation, maps and tax rolls for the 2023 year; as well as the SET fee of \$1.00 per parcel by Cudney, seconded by Vegter. All in favor. Motion passed. *Note: discussion revealed that the SET received by the township for the 2022 year was about \$2800.00. The fee to be paid to the county for the above contracts will be approx. \$2500.00.
3. Security Grant Deadline: Deadline is the end of the year. Motion to approve the use of up to \$1500.00 of general funds to be reimbursed by the Security Grant was made by Glick, seconded by Cudney. All in favor. Motion passed. Discussion: Funds to be used for security cabinet, security camera(s), improvement of dropbox security, update of the EPB, etc.

Trustee: Bruce Bahr (abs.)

Trustee: Steven Vegter

Zoning Administrator: (Interim) Misty Cudney

1 call about address and 1 about building (in the new year) a storage building using shipping containers as walls.

Planning Commission: Mike Picchiotti

Started with the MSU program. Finally got the email working.

No other reports offered. Motion to adjourn by Cudney and seconded by Glick. All in favor. Meeting adjourned at 8:23 pm.

Respectfully submitted,

Misty Cudney, Marilla Township Clerk