

Township of Marilla Board Meeting Minutes
March 8th 2022, 6:30pm - In-Person Meeting
9991 Marilla Road, Copemish Mi. 49625

The meeting was called to order at 6:31 pm by Supervisor Douglas Glick.
Pledge. Roll Call and Confirmation of Quorum.

Present: Glick, Cudney, Howes **Abs:** Bahr, Bay

Visitors: Vic Ellis - Zoning Admin, Mat Ellis, Jan Thomas - P/C, Bob Thomas

Approval of Minutes:

1. **2/08/2022:** motion to approve by Howes and seconded by Glick.
All in favor. Motion Approved.

Public Comment:

Floor opened to public comment and questions at 6:33 pm.

Floor closed to public comment and questions at 6:34 pm.

New Business:

1. Nuisance Ordinance reviewed. No public hearing required. Posting the full ordinance in a local paper is required.
*Motion to approve the nuisance ordinance as written made by Glick and seconded by Howes. All in favor. Motion Approved.
*Motion to approve \$1350 to place the nuisance ordinance in the Manistee Advocate made by Howes and seconded by Cudney. All in favor. Motion Approved.

Old Business:

1. Township Hall repairs: 2 bids received from Stellex Enterprise, LLC for painting, door seal, drywall repair, basement ceiling in mechanical room, etc. Discussed if ARPA funds would apply.
*Motion to approve \$2,717 for the proposed repairs made by Cudney and seconded by Howes. All in favor. Motion Approved.
2. Bid for new cemetery signage was received from AMOR Sign Studios.
Discussion of sign personalization and the company's offer of work on a Marilla Township logo.
*Motion to approve expenditure for signs, installation and logo creation made by Cudney and seconded by Glick. All in favor. Motion Approved.
3. Discussion of .gov emails; required use, cost and management by STG, our website company, and email retention and privacy.

*Motion to approve \$4,929.00 of ARPA funds to be used to pay for Stellex bid and for STG, website creation costs made by Howes and seconded by Cudney. All in favor. Motion Approved.

4. Online tax and hall rental payments are still being researched. Govpay.com has a high processing requirement. Recommendations to look into BS&A and Square.

Board Member Reports:

Supervisor: Douglas Glick.

Policy and Procedure manual being reviewed by Glick and Cudney. Glick will meet with Bay as well. Then the manual will be reviewed by the attorney.

Treasurer: Camie Bay. (Abs.)

REPORT:

Marilla Twp Financial Report February 2022		
Park Improvement was	\$4,466.32	
Honor Bank 60 month	<u>\$2,500.00</u>	
Perpetual Care Fund	\$4,789.77	
Cemetery	\$52,946.12	
Beginning General Balance	\$85,551.92	
checks 8158-8176 plus 1 debt card use	\$16,594.46	
land use	\$100.00	
Winter tax deposit	\$15,428.10	
Local Stabilization	\$11.29	
Interest	\$2.01	
General Balance when everything is in	<u>\$84,498.86</u>	

Clerk: Misty Cudney

1. Report on the March outgoing bills.
2. Audit is still in progress with Lynn from Tobin. Audit scheduled to take place at the hall on March ~~15th~~ (12th) 2022. Bids for a new audit company will be printed in the paper and bid request letters have been sent to three companies.
3. Upcoming MTA Clerk Conference presented.
*Motion to approve up to \$600 for Cudney to attend the conference was made by Glick and seconded by Howes. All in favor. Motion Approved.

Trustee: Bruce Bahr (Absent)

Trustee: Janet Howes

Zoning Administrator: Vic Ellis

Quite a few calls and inquiries about land and zoning.

No permits issued.

Variance/Board Of Appeals is Bahr, Cudney and Chris Bay.

Planning Commission: Mike Picchiotti (Absent)

Planning Commission Public Hearing is on April 13th, 2022.

No other reports offered. Motion to adjourn by Howes and seconded by Cudney. All in favor. Meeting adjourned at 7:40 pm.

Respectfully submitted,

Misty Cudney, Deputy (*Township*) Clerk