

Township of Marilla Board Meeting Minutes
December 14th 2021, 6:30pm - In-Person Meeting
9991 Marilla Road, Copemish Mi. 49625

The meeting was called to order at 6:31 pm by Supervisor Douglas Glick.
Pledge. Roll Call and Confirmation of Quorum.

Present: Glick, Cudney, Howes **Abs:** Bahr, Bay

Visitors: Vic Ellis - Zoning Admin, Matt Ellis, Jan Thomas - P/C, Bob Thomas, Mike Szokola from Networks Northwest

Approval of Minutes:

1. **10/12/21:** motion to approve by Howes and seconded by Cudney.
All in favor. Motion Approved.
2. The November Board meeting was canceled.

Public Comment:

Floor opened to public comment and questions at 6:35 pm.

No comments were made.

Floor closed to public comment and questions at 6:36 pm.

Public Hearing on County-wide recreation plan **Opened at 6:36 pm**

Networks Northwest Mike Szokola was present.

Public Comment:

Floor opened to public comment and questions at 6:37 pm.

No comments were made.

Floor closed to public comment and questions at 6:38 pm.

Public Hearing Closed at 6:38 pm.

New Business:

1. A motion to approve the Manistee County Recreation Plan as provided without stipulations was made by Glick and seconded by Howes. Roll call vote: Glick: Yes, Howes: Yes, Cudney: Yes. All in favor. Resolution to approve the MC Rec Plan passed unanimously.
2. Glick presented a job description draft for the Zoning Administrator position for review and comment. A motion to approve the Zoning Administrator job description as written was made by Cudney and seconded by Howes. All in favor. Motion passed. Current Zoning Administrator was asked to sign the description for the employee file.
3. Glick presented a job description draft for the Cleaning Custodian position for review and comment. A motion to approve the Cleaning Custodian job

description as written was made by Howes and seconded by Cudney. All in favor. Motion passed. Cudney will have the Plank sisters sign the job description for the employee files the next time they are in to clean.

4. A motion to approve the assistance of the attorney to draft an updated contract for the Assessor was made by Glick and seconded by Howes. All in favor. Motion passed. Glick will follow up with Young, Graham and Wendling, P.C..
5. Cudney presented the snow removal bids. There were 2 official bids and 2 additional local offers. A motion to approve North Country's bid was made by Glick and seconded by Howes. All in favor. Motion passed.

Old Business:

1. ARPA funds: Cudney reported that the township received the first of two payments of the ARPA funds. A motion was made to open a separate savings account for the funds to be held by Glick and seconded by Howes. All in favor. Motion passed. Cudney will work with Bay to set up the account at Honor Bank.
2. Online tax and hall rental payments are still being researched.

Board Member Reports:

Supervisor: Douglas Glick.

Policy and Procedure manual update. He will present his suggestions to the board when he has completed the review. The board will have to approve the changes and the attorney should review the draft.

Glick presented the report from Josh Shields regarding the forest behind the cemetery and the future plans for the township property.

Treasurer: Camie Bay. (Absent)

REPORT:

Marilla Twp Financial Report November 2021

Park Improvement	\$4,466.32
Honor Bank 60 month	<u>\$2,500.00</u>
Perpetual Care Fund	\$4,782.28
Cemetery	\$52,934.12

Beginning General Balance	\$88,935.04
Checks 8082-8108 plus 1 debit card use	\$6,604.86
True North Law (FOIA)	\$85.00
Interest	\$2.12
General Balance when everything is in	<u>\$82,417.30</u>

Clerk: Misty Cudney

1. Report on the December outgoing bills.
2. Audit is still in progress with Lynn from Tobin. Cudney will drop off additional files this week for her review.
3. Cudney was contacted regarding the Fire Contract with Maple Grove. A new signed contract may be needed for the files.
4. Menards Tax exempt status for the Township.

Trustee: Bruce Bahr (Absent)

Trustee: Janet Howes

Reported on the planning commission progress and on the ordinance project. Discussion of updating the map and hanging it in the hall.

Zoning Administrator: Vic Ellis

No permits issued. Letter to a resident and a few phone calls.

No other reports offered. Motion to adjourn by Howes and seconded by Cudney. All in favor. Meeting adjourned at 7:58 pm.

Respectfully submitted,

Misty Cudney, Deputy Clerk