

Township of Marilla Board Meeting Minutes
May 11th 2021, 6:30pm - ZOOM Meeting
9991 Marilla Road, Copemish Mi. 49625

The Township of Marilla Board Meeting was held via ZOOM due to Covid-19 restrictions under the Manistee County Emergency Order in effect until Dec. 2021. The meeting was called to order at 6:38 pm by Supervisor Douglas Glick.

Present: Glick, Bay, Buda-Joy, and Bahr. Denotes a quorum is present.

Visitors: Jan Thomas - Sec of PC, Pati Ellis - PC, Misty Cudney - Dep Clerk, Mike Picchiotti - Chair of PC. Vic Ellis - Zoning Admn was absent.

Approval of Minutes:

1. ~~3/13/21~~ **4/13/21:** motion to approve by Glick and seconded by Bay. Motion Approved.

Public Comment:

Floor opened to public comment and questions at 6:40 pm.

No public comment shared.

Floor closed to public comment and questions at 6:41pm.

Old Business:

Recreational Marijuana

1. An Hourly wage of \$20 per hour for the Recreational Marijuana Administrator (RMA) was motioned by Glick and seconded by Bay. Discussion was held regarding time required to do the job.
Aye- Bay, Bahr, Buda-Joy, Glick. Nay- None. Motion Approved.

Cleaning of the Township Hall

1. A motion to hire Fernanda to clean the township hall was made by Glick and seconded by Bahr. Discussion was held regarding a \$20 per hour wage, custodian would be considered an employee, be covered by the township insurance and would not require a 1099 form.
Aye- Buda-Joy, Bay, Bahr, Glick. Nay- None. Motion Approved.

New Business:

2021/2022 Budgeting

Glick, Buda-Joy and Cudney will be meeting May 21st. to look at current information and review gathered data. The plan is to review the budget in June at the next meeting for the upcoming fiscal year. Glick presented a DRAFT of

wages and fees created from a past resolution. A closer look at hourly wages vs salary needs to be taken; for example, deputy positions being paid \$10 per hour.

Board Member Reports:

Supervisor: Douglas Glick.

Insurance Adjuster visit (5-1-2021)

1. Co2 and smoke detectors
2. At Will Statement & Clause for employees
3. An employee handbook
4. Criminal background checks
5. Written application process
6. Cemetery policies: Make clear that the Cemetery water is not “potable”
7. Ceiling tiles in the furnace room
8. Repair wall/ceiling to maintain a barrier
9. Park Ordinances
 - a. Rules and Regulations
 - b. Equipment inspection program
 - c. Remove current structures

Township Cemetery Policy and Regulations being worked on by the Cemetery Committee.

Website still planned for June launch. Glick asked Cudney if she would be interested in helping if needed and Cudney agreed.

Treasurer: Camie Bay.

Presented the April 2021 financial report and bills paid out. Motion to accept the treasurer’s report by Bahr and seconded by Buda-Joy.

Clerk: Betty Buda-Joy.

1. IRS notified that the Township owes \$0 for the 2017 taxes and that the township has nothing outstanding currently.
2. The township Quickbooks program is set to begin July 1st 2021 and Corrina is coming to train Buda-Joy and Cudney on Friday 14th, 2021.
3. The 2019-2020 Audit is still in progress.
4. Workmans comp insurance quote has been received from Municipal Underwriters for \$808, with an increase of liability from 100,000 to 500,000. Payment for insurance policy can be split into two payments yearly.

A motion to move the insurance policy from Bear Lake to Municipal Underwriters was made by Glick and seconded by Buda-Joy.

Aye- Bay, Buda-Joy, Bahr, Glick Nay- None. Motion Approved.

Buda-Joy will call Bear Lake to cancel the current policy.

5. L-4029 Millage requests will need to be renewed at a rate of 1.4733.

Trustee: Bruce Bahr.

Cemetery committee held a meeting on May 3rd and discussed the spring clean up, the fence, new signage and compiling regulations. Bahr would like to hire someone to put in cement pads for the garbage cans and would request that the township consider getting a debit card to buy supplies with.

Trustee: Sonny Rewerts. (Absent)

Planning Commision Chair: Mike Picchiotti

Jan Thomas will provide needed information and Mike Picchiotti will move forward and schedule the meeting with Networks Northwest.

Zoning Administrator: Vic Ellis (Absent)

Pat Ellis reported for Vic Ellis that Todd Dumas is all set and has a permit. Glick informed Pat Ellis that a resident was trying to get more zoning information and had tried to reach Vic Ellis.

No other reports offered. Motion to adjourn by Glick and seconded by Bahr. Meeting adjourned at 8:08 pm.

Respectfully submitted,

Misty Cudney, Deputy Clerk